



## The Oregon International Air Show 2011 Volunteer Guidelines

1. A Volunteer Release Form with volunteer name, address, phone number and emergency contact must be completed by every volunteer. A roster listing all volunteers with this information must be presented to the Insurance Company by Thursday of Air Show weekend. A volunteer will not be covered under the Air Show insurance plan if not listed on the final roster.
2. Age limit:
  - Air Show volunteers must be 14 years old or older; certain areas require volunteers to be 16 years or older. See Volunteer Registration Form for details.
3. Only approved volunteers are given wristbands of any kind.
4. Volunteers must work full shifts on assigned day during Air Show weekend to Receive full benefits. Shifts are 4:30-10:30 pm Friday; 8-5 pm Saturday and Sunday. Other types of schedules must be approved by Air Show.
5. Air Show will reserve 10 food booths for Non Profit Groups (see #11 below). If revenue projections are met, the Air Show will offer \$200 per 8 hour shift per Group as a donation. All guidelines apply to non profit groups.
6. It will be the responsibility of the assigned Leader to ensure their volunteers receive proper training in area they are assigned.
7. Air Show will hold two mandatory volunteer training sessions.
8. Air Show Volunteer Training will be at least two weeks prior to Air Show weekend. Attend one training session according to your volunteer position. You will be sent a notification regarding your particular training session once your have been assigned. 2011 Trainings will be held on:
  - August 9: 6:00 & 7:30 pm
  - August 10: 6:00 & 7:30 pm
9. Air Show Volunteer packets will be handed out at the volunteer gate on the day volunteer is working.
10. No volunteer under the age of 18 yrs. may operate any type of equipment rented/leased by Air Show. All volunteers driving equipment must show a valid

driver's license PRIOR to being assigned.

11. Benefits provided to volunteers:

**Regular volunteers – 8 hour shifts**

- Wristband – day worked
- Parking Pass for volunteer lot
- Volunteer t-shirt (one only)
- Continental breakfast
- One meal (lunch or dinner)
- Three soft drinks per day
- Unlimited water

**Intel VIP Parking Lot volunteers – 10 hour shifts**

- Intel Parking lot volunteers (only) will receive a complimentary GA ticket
- Wristband – day worked
- Volunteer t-shirt (one only)
- Continental breakfast
- One meal (lunch or dinner)
- Three soft drinks per day
- Unlimited water

**\*\* Non Profit Group volunteers – 8 hour shifts**

- Wristband – day worked
- Parking pass for volunteer lot
- Continental breakfast
- One meal (lunch or dinner) with beverage
- Unlimited water

*No t-shirt provided to non-profit groups who receive a donation*

**Non Profit volunteers–before or after–under 8 hr shifts**

- Wristband – Sat or Sun of weekend
- Parking pass for volunteer lot
- Donation to group – amount TBD by President
- Beverages during shift

*No meal or Souvenir T-shirt to non-profit groups under an 8 hr. shift who receive a donation*

**Regular volunteers – before or after – under 8 hr shifts**

- Wristband
- Parking Pass – Sat or Sun of weekend
- Beverages during shift
- Volunteer T-shirt

*No meal if volunteering under an 8 hr. shift*

\*\* Non-Profit groups must submit a Non-Profit Volunteer Application. Applications are then reviewed and a pre-determined number of Non-Profit groups will be selected. A Non-Profit group may receive a \$200 donation/per group/per day if Air Show revenue is met.